



Scottish
Association of
Car Clubs

Notice of Regular Meeting

Day/Date: Tuesday 5th June 2012

Where: Royal Hotel, Bridge of Allan

Time: After AGM

AGENDA

1. Welcome, those present and apologies
2. Minutes of Regular Meeting held on 6th March 2012
3. Outstanding Actions and Matters Arising not covered elsewhere in the agenda
4. Chairman's Report Roger Reed
5. Treasurer's Report Gerry Potter
6. Calendar Manager's Report Raymond Mann
7. Secretary's Report Roger Reed
New Member Clubs -
8. Committee Reports
 - a. MSA Regional Committee Roger Reed
 - b. Cross Country Committee Ian Stuart
 - c. Speed Committee Raymond Mann
 - d. Race Committee Sandy Denham
 - e. Other Committees Roger Reed
9. Co-ordinators Reports
 - a. Publicity and Communications ??
 - b. Student & Young Persons Katie Stimpson
 - c. Training ??
 - d. Women in Motorsport Tracey-Louise Muir
 - e. Website Lock Horsburgh
10. Discipline Co-ordinators Reports
 - a. Autocross & Rally Cross Raymond Mann
 - b. Autotest Graham Murray
 - c. Cross Country Diana Baines
 - d. Navigational Rally Ewan Leeming
 - e. Race Mike How
 - f. Sprint & Hillclimb George Ritchie
 - g. Stage Rally Alex Lindsay
11. Any Other Competent Business allowed by the Chairman.
Future Meetings 28th August 2012 – MSA Guest – Cheryl Lynch
6th November 2012 – MSA Guest – Allan Dean-Lewis

ACTION LIST

March 2010			
Action	Owner	Update	Completed
Produce SACC Year Book	Lesley Sheridan	Idea abandoned - Agreed to concentrate on website	Yes

June 2010			
Action	Owner	Update	Completed
Develop 5 Year Plan	Roger Reed	On Hold – Waiting set up of SMS	No

November 2010			
Action	Owner	Update	Completed
Championship Coordinator Rules	Roger Reed	This only applies to MSA Championships	Yes

March 2011			
Action	Owner	Update	Completed
Create Database of Club Contacts	Lock Horsburgh	See Note 1 below	Yes
Lifetime Achievement award - Derek Attwood	Robin Christie Roger Reed	Contact Derek – in hand	No

June 2011			
Action	Owner	Update	Completed
Submit Nominations for 2012 to MSA	Douglas Smith	Complete	Yes
Fill Post of Publicity and Communications Co-ordinator	Roger Reed Bruce Lyle	In hand – Way Forward Group	No
Key Information Forms	Secretary Lesley Sheridan	About half have been returned – in hand See Note 2 below	No
Request Report from Duncan Vincent	Douglas Smith	Overtaken by events	Yes
Training Delivery	Bruce Lyle SMMC Dave MacKintosh		No
Report on Consultation Process	All Clubs	Nothing heard	No

August 2011			
Action	Owner	Update	Completed
Add Agenda Item “Shortage of Officials”	Douglas Smith	Done but no action taken	Yes

November 2011			
Action	Owner	Update	Completed
Shortage of Officials	Bruce Lyle	Way Forward group	No

ACTION LIST

March 2012			
Action	Owner	Update	Completed
Member Clubs Subscriptions	Treasurer	Despatch Invoices See note 3 below	No
Day of Week/Month Check with every Club	Executive	In hand – reliable contact list required	No
Expenses for EACC AHASS training	Treasurer	Agree package	No

June 2012			
Action	Owner	Update	Completed
Submit Nominations for 2013 to MSA	Secretary Chairman	Collect data and send	
Bank Signatories	Treasurer	Ensure minute is written Get paperwork done	

Notes

1. Due to lack of information from the Secretary, Raymond Mann and Roger Reed decided to create a list of delegates with e-mail addresses for circulation purposes. Using information from the Treasurer and their own address books and other sources of information this has been done and is now in use. There are still some holes in the information from clubs. In some cases we are not sure if they still exist.
2. Key Information Forms – This is a good idea but needs effort to keep the data up to date. I am beginning to think that we should consider having a membership secretary. The primary task would be to keep an up to date list of member clubs and delegates as well as Club Chairman, Secretaries and Treasurers. This is currently shared between SACC Chairman, Secretary, Treasurer and Calendar Manager.
3. As the AGM was delayed no membership fee was set for 2012. The Treasurer will now invoice clubs

The above is the best I can derive from recent agendas and minutes.

The completed items will be removed and others considered.

I or someone (I will take responsibility) will update this after the meeting and circulate.

Roger Reed, Chairman 4th June 2012