

### Web site changes.

#### New Server

The site was moved to a new server in August, after several incidents of downtime on the previous host. There has been no downtime since then.

#### Traffic

In the last three weeks the site has had 1556 visits from 724 unique visitors.

#### New SACC Admin section

A new section has been added for:

- Dates of meetings
- Agendas, minutes and reports from SACC meetings
- Admin forms (see below)
- Rules and Policies

You can find all this material under "SACC Admin" in the left side menu.

#### Clubs Key Information and Club Contacts Form

[The Club Key Information form](#) in the SACC Admin section allows each club to supply information about club officers' names and phones and emails, and the secretary's postal address. Fill it in online, click Submit to send it.

This serves two purposes:

- Gather information to help the association to keep in touch with member clubs
- Collect club contact details to be published on the association website. See the [clubs page on the SACC site](#) for the contacts and dates information currently held on your club.

If a contact is also to be club representative for voting purposes, use the club reps form below.

Fill the form in online, click Submit to send it.

Changes do not take effect immediately, but wait to be approved and actioned by the secretary.

### Clubs Representatives Form

A [Club Representatives form](#) has been published in the SACC Admin section of the association web site so that each club can nominate up to four representatives who may cast the club's vote at association meetings. Names only required on this form.

Fill the form in online, click Submit to send it.

Changes do not take effect immediately, but wait to be approved and actioned by the secretary.

### Event Update

The [Event Update Form](#) in the SACC Admin section of the association web site can be used at any time during the year to notify the calendar manager of date changes or new events to be added to the calendar. Changes do not take effect immediately, but wait to be approved and actioned by the calendar manager.

Fill the form in online, click Submit to send it.

LH 24/8/12

Amended 27/8/12 as V.2

Amended with more about menu changes 3/9/12 as V.3