



Finance Report – 16 March 2021

This report is, exceptionally, in four sections:

- Informal report on the 2020 year end accounts. Formal approval will be sought at the Annual General Meeting;
- 2022 Membership Fees;
- 2021 Financial Budget;
- Finance report to 8 March 2021.

2020 Year End Accounts

Scottish Association of Motor Sports Clubs			
Income & Expenditure Account 2020			
FINAL YEAR END ACCOUNTS			
	<i>Budget</i>	<i>Actual to 31 Dec 20</i>	<i>Variance to Budget</i>
Income			
Membership Fees - Standard	2,500.00	0.00	(2,500.00)
Membership Fees - Universities	10.00	0.00	(10.00)
Other Income	0.00	75.00	75.00
	2,510.00	75.00	(2,435.00)
Expenditure			
Meeting Room Hire	1,449.60	0.00	1,449.60
Meeting Webinar Costs	0.00	162.00	(162.00)
Chair's Expenses	250.00	25.00	225.00
Webhost	60.00	60.00	0.00
Mail hosting	298.08	339.92	(41.84)
Domain name	11.99	14.39	(2.40)
IT Contingency	200.00	0.00	200.00
Training Costs (Net)	250.00	467.06	(217.06)
Accounts Examiner's Fee	35.00	35.00	0.00
Scottish Sports Association Fee	75.00	75.00	0.00
Navigational Rally Championship Expenses	160.00	147.00	13.00
Autotest Championship Expenses	300.00	0.00	300.00
Inter Association Events Attendee Contributions	500.00	0.00	500.00
Scottish Road Car Series (Net)	0.00	0.00	0.00
Student Motorsport (Net)	0.00	0.00	0.00
Other Expenditure	0.00	0.00	0.00
	3,589.67	1,325.37	2,264.30
Surplus (Deficit) for Current Year	(1,079.67)	(1,250.37)	(170.70)
Summary of Reserves			
Brought forward from 2019	6,702.58	6,702.58	0.00
Surplus (Deficit) for 2020	(1,079.67)	(1,250.37)	(170.70)
Totals	5,622.91	5,452.21	(170.70)

Summary

In the year to 31 December, the Association incurred a deficit of £1,250. However, if Training Costs are discounted, as these were subject to reimbursement from the BMSTT (see “Training” below), the net deficit was c£800.

The Budget, which was set in early March, was overtaken by national events and comparisons thereto are not therefore relevant.

Membership Fees for the calendar year 2021 were waived, with the agreement of member clubs, in view of the impact of the pandemic on club activities, although one club generously commuted their membership fee to a donation.

The majority of expenditure, other than training, was on communications and meetings (£576). The Navigational Rally Championship Expenses and the Accounts Examiner’s Fee relate to the 2019 calendar year.

Independent Review

The accounts were subjected as previously agreed to an independent review by F M Bell FCBI.

Training

Expenses claims and other costs for 19 Association training related events were processed during the year, of which 14 were part of the webinar series. Gross disbursements during the year totalled £8,068, offset by receipts totalling £7,601 from the British Motor Sport Training Trust (BMSTT). The Association incurred a net charge of £16 in respect of a shortfall between costs incurred for training courses held and BMSTT receipts. The remainder of the net charge shown in the table is accounted for by timing differences across financial years. The sum of £1,141 was received from the BMSTT in January 2021 bringing all reimbursements up to date as at that time.

2022 Membership Fees

The Executive Committee propose that Membership Fees for 2022 remain at the current level of £50 per member club or body, with the exception of University motor sports clubs at the current level of £10. Invoices will be issued on or around 1 April for payment by 1 September.

Member clubs will be invited to agree the proposed fees at the meeting.

2021 Financial Budget

	Notes	Budget 2020	Actual to 31 Dec 20	Budget 2021
Income				
Membership Fees 2022 - Standard		2,500.00	0.00	2,500.00
Membership Fees 2022 - Universities		10.00	0.00	10.00
Other Income		0.00	75.00	0.00
		2,510.00	75.00	2,510.00
Expenditure				
Meeting Room Hire/Meeting Webinar Costs	A	1,449.60	162.00	1,016.00
Chair's Expenses	B	250.00	25.00	125.00
Webhost		60.00	60.00	60.00
Mail hosting		298.08	339.92	397.44
Domain name		11.99	14.39	14.39
IT Contingency	C	200.00	0.00	200.00
Training Costs (Net)	D	250.00	467.06	200.00
Accounts Examiner's Fee		35.00	35.00	35.00
Scottish Sports Association Fee		75.00	75.00	75.00
Navigational Rally Championship Expenses	E	160.00	147.00	0.00
Autotest Championship Expenses	E	300.00	0.00	0.00
Inter Association Events Attendee Contributions	F	500.00	0.00	0.00
Other Expenditure		0.00	0.00	0.00
		3,589.67	1,325.37	2,122.83
Surplus (Deficit) for Current Year		(1,079.67)	(1,250.37)	387.17
Summary of Reserves				
Brought forward from 2019		6,702.58	6,702.58	5,452.21
Surplus (Deficit) for 2019/2020		(1,079.67)	(1,250.37)	387.17
Totals		5,622.91	5,452.21	5,839.38

Notes

- A. Meetings: 2 x F2F + 4 webinars (assumes (a) F2F meetings not permitted until after June; (b) FTF meetings also have Zoom attendance option).
- B. Chairs expenses for potential attendances at non-SAMSC/MSUK F2F meetings.
- C. IT Contingency: for potential website remedial and development activity.
- D. Training: costs are an unknown - the budget figure allows for a year on year negative variation in reclaimable costs plus a small allowance for non-reclaimable expenditure. However, it could be significantly pessimistic as the Training line is Cr£1,141 as at 8/3/21.
- E. Nav Rally Ch'ship & Autotest Ch'ship: no budget required until January 2022.
- F. Inter Association Events Contributions: cancelled to conserve funds but likelihood of such events in 2021 uncertain.

Additional Commentary

The Executive Committee have considered a number of budget scenarios reflecting the possible impact of Covid-19 on 2021 activities. The proposed budget assumes some resumption will be permitted from around mid-year although this remains an unknown at this stage.

In a normal year, a significant proportion of the Association's expenditure is on hosting our regular meetings. 2020 proved that meeting by Zoom or similar is possible, and considerably cheaper, and enabled some clubs to attend who would not normally be able to do so due to time and distance. However, not all clubs are in favour of this type of meeting and it does have shortcomings in terms of engagement, participation and the opportunity for informal discussions. The Executive Committee intend to seek the input of member clubs on an appropriate balance between face-to-face and online meetings, taking all things, including cost v benefits, into account. It is also proposed to investigate the

potential for having an online option at face-to-face meetings, although this would further increase meeting costs.

The Executive Committee have also debated what level of reserves is appropriate and necessary in order for the Association to carry out its activities, including being able to meet training outlays promptly pending reimbursement being received from BMSTT. The conclusion was that the Association should maintain minimum reserves of £5,000.

Finance report to 8 March 2021

Scottish Association of Motor Sports Clubs			
Income & Expenditure Account 2021			
		<i>Actual</i>	<i>Full Year</i>
	<i>Budget</i>	<i>to 8 Mar 21</i>	<i>Forecast</i>
Income			
Membership Fees - Standard	2,500.00	50.00	2,500.00
Membership Fees - Universities	10.00	0.00	10.00
Training Costs (Net)	0.00	1,141.05	0.00
Other Income	0.00	0.00	0.00
	2,510.00	1,191.05	2,510.00
Expenditure			
Meeting Room Hire/Webinar Costs	1,016.00	0.00	1,016.00
Chair's Expenses	125.00	0.00	125.00
Webhost	60.00	0.00	60.00
Mail hosting	397.44	90.11	397.44
Domain name	14.39	0.00	14.39
IT Contingency	200.00	0.00	200.00
Training Costs (Net)	200.00	0.00	200.00
Accounts Examiner's Fee	35.00	35.00	35.00
Scottish Sports Association Fee	75.00	0.00	75.00
Navigational Rally Championship Expenses	0.00	0.00	0.00
Autotest Championship Expenses	0.00	0.00	0.00
Inter Association Events Attendee Contributions	0.00	0.00	0.00
Other Expenditure	0.00	0.00	0.00
	2,122.83	125.11	2,122.83
Surplus (Deficit) for Current Year	387.17	1,065.94	387.17
Summary of Reserves			
Brought forward from 2020	5,452.21	5,452.21	5,452.21
Surplus (Deficit) for 2021	387.17	1,065.94	387.17
Totals	5,839.38	6,518.15	5,839.38

Commentary

As noted above, reimbursements for training expenditure totalling £1,141 were received from BMSTT in January. Further reimbursements for the January and February training webinars have also since been received, leaving no outstanding amounts. The only other outgoings were payment of the Accounts Examiner's Fee and the first quarterly charge for mail hosting.

Keith Butler
Treasurer
8 March 2021